

Preparing Your Video Resume

- FOLLOW THE SAME PROCESS AS A PAPER RESUME.
- WRITE OUT EACH SECTION AND THE PLAN TO FILM IT. WILL YOU TAKE PICTURES OR FILM? INTERVIEW OTHERS? FILM YOU WORKING? DECIDE AND WRITE OUT YOUR PLAN USING THIS FORM.

EXAMPLE OBJECTIVE	HOW TO CAPTURE OBJECTIVE?
I want to (name the job you want). Include what you can bring the business in this statement.	<input type="checkbox"/> Writing <input type="checkbox"/> Photo <input checked="" type="checkbox"/> Video
<i>EX. I want to bring my enthusiasm for customer service to a position as a clerk in a retail store.</i>	<i>Film what: Film of me saying this. Who will film: Shamika Place to capture film/photo: Support Agency Office</i>
YOUR OBJECTIVE	HOW TO CAPTURE OBJECTIVE?
I want to (name the job you want). Include what you can bring the business in this statement.	<input type="checkbox"/> Writing <input type="checkbox"/> Photo <input checked="" type="checkbox"/> Video
EXAMPLE QUALIFICATIONS	HOW TO CAPTURE QUALIFICATIONS?
<i>EX. Demonstrated attention to detail, with excellent marks on past evaluations noting concise reporting.</i>	<i>EX. Film previous employer affirming this skill set. Or get a quote from them over the phone, write it in quotes and voiceover their words on film clip.</i>
<i>EX. Awarded Team Player 2 years in a row.</i>	<i>EX. Film of me helping coworkers or picture of awards</i>

YOUR QUALIFICATIONS	HOW TO CAPTURE QUALIFICATIONS?

EXAMPLE WORK EXPERIENCE	HOW TO CAPTURE WORK EXPERIENCE?
WHERE: Absolutely Abigails	<i>Download a google image of the store.</i>
START/END DATE: Nov 2015-Dec 2020	<i>Caption Dates worked on the image.</i>
DUTIES: Stock inventory with attention to displays, greet customers, and offer help as needed/requested, operate cash register.	<i>Film Abigail noting my exceptional skill set, specifically my fashion sense, reliability and customer service.</i>
BOSS: Abigail Johnson	

VOLUNTEER or PAID WORK EXPERIENCE	HOW TO CAPTURE WORK EXPERIENCE?
WHERE:	
START/END DATE:	
DUTIES:	
BOSS:	
VOLUNTEER or PAID WORK EXPERIENCE	HOW TO CAPTURE WORK EXPERIENCE?
WHERE:	
START/END DATE:	
DUTIES:	
BOSS:	
VOLUNTEER or PAID WORK EXPERIENCE	HOW TO CAPTURE WORK EXPERIENCE?
WHERE:	
START/END DATE:	
DUTIES:	
BOSS:	

EXAMPLE EDUCATION	HOW TO CAPTURE EDUCATION?
WHERE: <i>Madison High School</i>	<input type="checkbox"/> Writing <input checked="" type="checkbox"/> Photo <input type="checkbox"/> Video <i>Google image of Madison HS</i>
GRADUATION DATE: <i>2015</i>	<i>Caption image with graduation Date</i>
YOUR HIGH SCHOOL EDUCATION	HOW TO CAPTURE EDUCATION?
WHERE:	<input type="checkbox"/> Writing <input type="checkbox"/> Photo <input type="checkbox"/> Video
GRADUATION DATE:	
YOUR OTHER TRAINING & EDUCATION	HOW TO CAPTURE EDUCATION?
WHERE:	<input type="checkbox"/> Writing <input type="checkbox"/> Photo <input type="checkbox"/> Video
GRADUATION DATE:	

EXAMPLE INTERESTS	HOW TO CAPTURE INTERESTS?
EX. <i>I love to read.</i>	<input type="checkbox"/> Writing <input checked="" type="checkbox"/> Photo <input type="checkbox"/> Video <i>Picture of me reading</i>
YOUR INTERESTS	HOW TO CAPTURE INTERESTS?
	<input type="checkbox"/> Writing <input type="checkbox"/> Photo <input type="checkbox"/> Video

EXAMPLE LAST PITCH AND CONTACT INFO	HOW TO CAPTURE CONTACT?
<i>EX. I'm a dedicated employee, who will give my all to keep your store looking good and selling clothing!</i>	<input type="checkbox"/> Writing <input type="checkbox"/> Photo <input checked="" type="checkbox"/> Video <i>Film me saying this.</i>
YOUR LAST PITCH AND CONTACT INFO	HOW TO CAPTURE CONTACT?
	<input type="checkbox"/> Writing <input type="checkbox"/> Photo <input type="checkbox"/> Video

General Tips:

- Review our “iMovies How To” Doc and our “How to Take a Good Photo” shared files on the Egnyte link.
- Dress professionally for all video and photo shots.
- Have the sun or light source behind the person with the camera.
- Most shots are better close up.
- Make sure not to cover the microphone with your fingers.
- When interviewing others for a comment, ask the question and let them talk, don't try to rehearse it.
- Don't worry, you can retake shots.
- Take a drink of water and then a deep breath before you talk on film.
- Caption every shot and voice over every caption to make your film accessible to everyone.